

Commonwealth of Massachusetts  
**Division of Professional Licensure**  
239 Causeway Street • Boston, Massachusetts 02114

**Board of State Examiners of Electricians**  
**(617)727-9931, [www.mass.gov/reg/boards/el](http://www.mass.gov/reg/boards/el)**

**MITT ROMNEY**  
GOVERNOR

**KERRY HEALEY**  
LIEUTENANT GOVERNOR

**BETH LINDSTROM**  
DIRECTOR, OFFICE OF CONSUMER  
AFFAIRS AND BUSINESS  
REGULATION

**ANNE COLLINS**  
DIRECTOR, DIVISION OF  
PROFESSIONAL LICENSURE

Attach unmounted  
recognizable recent  
photograph in this space with  
face not less than 3/4 inches  
wide.  
(Photograph taken more than  
six months prior to filing  
application is not accepted.)  
(Do not use staples when  
attaching photograph.) Paste  
or cellophane tape may be  
used.

**Application for Journeyman Electrician's  
License by Reciprocity**

Application shall be printed in Ink and filled out by the  
Applicant

Date Received \_\_\_\_\_

Date Accepted \_\_\_\_\_

Certificate No. \_\_\_\_\_

Date of Issue \_\_\_\_\_

**APPLICATION FEE \$180**  
**(Non-refundable, Do Not Send Cash)**

Print name \_\_\_\_\_  
(First name) (Middle Initial) (Last name)

Home Address \_\_\_\_\_  
(No. Street) (City/Town) (State) (Zip code)

Mailing Address \_\_\_\_\_  
(No. Street) (City/Town) (State) (Zip code)

Tel No \_\_\_\_\_ Birth date \_\_\_\_\_ Height \_\_\_\_\_ Weight \_\_\_\_\_

Social Security No \_\_\_\_\_

**Pursuant to M.G.L. c. 62C, s. 47A, the Division of Registration is required to obtain your social security number and forward it to the Department of Revenue. The Department of Revenue will use your social security number to ascertain whether you are in compliance with the tax laws of the Commonwealth.**

Present Employer \_\_\_\_\_ Address \_\_\_\_\_

Nature of Employer's Business \_\_\_\_\_

Your Duties as Employee \_\_\_\_\_

Date Employment Started (From) \_\_\_\_\_ (mm/dd/yy) (to) \_\_\_\_\_ (mm/dd/yy)

Former Employer \_\_\_\_\_ Address \_\_\_\_\_

Nature of Employer's Business \_\_\_\_\_

Your Duties as Employee \_\_\_\_\_

Dates of Employment (From) \_\_\_\_\_ (mm/dd/yy) (to) \_\_\_\_\_ (mm/dd/yy)

Former Employer \_\_\_\_\_ Address \_\_\_\_\_

Nature of Employer's Business \_\_\_\_\_

Your Duties as Employee \_\_\_\_\_

Dates of Employment (From) \_\_\_\_\_ (mm/dd/yy) (to) \_\_\_\_\_ (mm/dd/yy)

1. List any licenses/certifications you hold in the United States or any country or foreign jurisdiction and the state/jurisdiction from which the license/certification was originally issued. Please attach a certificate of standing from each state or jurisdiction in which you are licensed/certified, indicating the status of your license and any relevant disciplinary information.  
\_\_\_\_\_
2. Has any disciplinary action been taken against you by a licensing/certification board located in the United States or any country or foreign jurisdiction? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, please state the details (use a separate sheet if necessary) \_\_\_\_\_
3. Are you the subject of pending disciplinary actions by a licensing/certification board located in the United States or any country or foreign jurisdiction? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, please state the details (use a separate sheet if necessary) \_\_\_\_\_
4. Have you ever voluntarily surrendered or resigned a professional license to a licensing/certification board in the United States or any country or foreign jurisdiction? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, please state the details (use a separate sheet if necessary) \_\_\_\_\_
5. Have you ever applied for and been denied a professional license in the United States or any country or foreign jurisdiction? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, please state the details (use a separate sheet if necessary) \_\_\_\_\_
6. Have you ever been convicted of a felony or misdemeanor in the United States or any country or foreign jurisdiction, other than a traffic violation for which a fine of less than \$100.00 was assessed?  
Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, please state the details (use a separate sheet if necessary) \_\_\_\_\_
7. \_\_\_\_\_ being duly sworn says that he is the person who is referred to in this application for certificate as licensed journeyman, in the State of Massachusetts; that the statements herein contained are strictly true in every respect and that he has complied with all requirements of law.

Sworn to before me this \_\_\_\_\_ (Signature of Applicant)  
day of \_\_\_\_\_ 20\_\_\_\_\_ (Seal) s/ \_\_\_\_\_  
(Person Administering Oath)

8. I certify, under the pains and penalties of perjury, that the information I have provided pursuant to this application for license is truthful and accurate. I understand that the failure to provide accurate information may be grounds for the Board of State Examiners of Electricians in Massachusetts to sit as a candidate or to suspend or revoke a license issued to me in accordance with Massachusetts Law. I further attest that, pursuant to M.G.L.c.62C, s. 49A., to the best of my knowledge and belief, I have filed all state tax returns and paid all state taxed required by law.

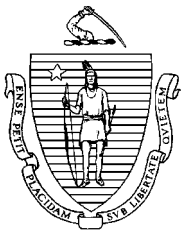
(Signature) \_\_\_\_\_ Date: \_\_\_\_\_

**Applicants must apply for a certified statement of their state license in which they reside and submit same with the application. Do not submit a copy of your license.**

**Note: 8000 hours but not less than 4 years experience is required of applicants for a Journeyman's license and shall be of a type for which a license is required under M.G.L. c. 141**

<u>Date</u> _____
<u>Approved</u> _____
<u>Disapproved</u> _____
<u>Executive Director/Designee</u> _____

<b>For Office Use Only</b>
Fee Paid _____
Receipt No. _____



The Commonwealth of Massachusetts  
**Division of Professional Licensure**  
239 Causeway Street □ Boston, MA 02114  
[www.mass.gov/reg/boards/el](http://www.mass.gov/reg/boards/el)

**Board of State Examiners of Electricians**  
**(617)727-9931**

**237 CMR: BOARD OF STATE EXAMINERS OF ELECTRICIANS**

\*\*\*\*\*

**Section 15.00**

15.01: Standards

15.02: Application for Licensure Without Examination (by Reciprocity)

---

**15.01: Standards**

(1) The Board may license without examination any person who has been licensed as a Master or Journeyman electrician or Systems contractor or technician in another state under laws which, in the opinion of the Board, maintain standards substantially the same as those of the commonwealth for electricians; provided, however, that the state which has already granted licensure has entered a written agreement with the commonwealth giving a like privilege to holders of electricians' licenses issued by the commonwealth.

(2) In determining what constitutes "standards substantially the same as those of the commonwealth" as set forth in 237 CMR 15.01 (1), the Board shall require the following of each applicant for licensure without examination:

**(a) Class A (Master) License:**

An applicant for a Master electrician license shall provide evidence satisfactory to the Board of:

- 1) completing a minimum of five years of having been actively engaged in, or working at the business of, installing, repairing, or maintaining wires, conduits, apparatus, devices, fixtures or other appliances used for light, heat, power, fire warning or security system purposes; and
- 2) holding a current Class B (Journeyman) license issued by the Board (application for a Class B license may be made at the time of application for a Class A license).

**(b) Class B (Journeyman) License:** An applicant for a Journeyman electrician license shall provide evidence satisfactory to the Board of having completed an equivalent of the 600 hour Journeyman's Course as described in 237 CMR 22.01 within ten years of the date of application for the Journeyman's license; and practical experience totaling a minimum of 8000 hours obtained in no less than four years as an apprentice working at installing, repairing, or maintaining wires, conduits, apparatus, devices, fixtures or other appliances used for light, heat, power, fire warning or security system purposes. The Board may request further information regarding qualifications.

**(c) Class C (Systems Contractor) License:** An applicant for a Systems Contractor license shall provide evidence satisfactory to the Board of having completed practical experience totaling a minimum of 8000 hours obtained in no less than four years of installing fire warning or security systems. The Board may request further information regarding qualifications.

**(d) Class D (Systems Technician) License:** An applicant for a Systems Technician license shall provide evidence satisfactory to the Board of having completed practical experience totaling a minimum of 6000 hours obtained in no less than three years of installing fire warning or security systems. The Board may request further information regarding qualifications.

**(e) Corporation License:** An applicant for a Corporation license shall provide to the Board:

1. evidence satisfactory to the Board that one of its corporate officers is a Master electrician or Systems Contractor licensed by the Board who is currently employed by the corporation;
2. a copy of the corporation's Articles of Organization or Charter;
3. a copy of its Foreign Corporation Certificate filed with the Massachusetts Office of the Secretary of State; and
4. a fully completed Corporation Clerk's Form provided by the Board indicating the names and addresses of the corporate officers.

(f) **Partnership License:** An applicant for a Partnership license shall provide satisfactory evidence to the Board that:

1. one of the members of the partnership is a Master electrician or System Contractor licensed by the Board;
2. a copy of the Partnership Agreement; and
3. a fully completed Partnership Agreement Form provided by the Board signed by both partners.

#### **15.02: Application for Licensure Without Examination (by Reciprocity)**

(1) Applicants for either a Class A (Master), Class B (Journeyman), Class C (Systems Contractor) or Class D (Systems Technician) license shall complete an application form provided by the Board and shall submit the completed, notarized application to the Board for its approval.

(2) Applications shall be accompanied by payment in full of the required fee in the form of a certified check, postal money order, or express money order; applications not submitted with the required fee shall not be accepted by the Board.

(3) The fee submitted in connection with an application, which is rejected by the Board, shall not be returned to the applicant.

(4) Applicants shall submit with a completed application form a Statement of Registration from the licensing board of the state from which the applicant is applying; the Statement of Registration shall include the applicant's full name, address, license type and number, shall indicate whether the license is current and in good standing, and shall be certified by an appropriate official and bear the board seal.

(5) All applications, papers and other documents submitted to the Board in connection with an application for licensure without examination shall become the property of the Board.

(6) Applicants who have been previously examined by the Board for a Master or Journeyman Electrician's license or Systems Contractor or Technician and who have failed either examination shall not be issued a license under the provisions of 237 CMR 15.00.

(7) All persons licensed without examination shall be subject to all Board statutes and regulations.

---

### **Section 16.00**

16.01: License Renewal

16.02: Changes in License Information

16.03: Corporate Licenses

16.04: Duplicate Licenses

16.05: Record of Standing

16.06: Transfer and Assignment

16.07: Display of Licenses

#### **16.01: License Renewal**

##### **(1) Class A, B, C and D Licenses.**

Individual holders of a Class A (Master Electrician), B (Journeyman Electrician), C (Systems Contractor), or D (Systems Technician) license shall submit to the Board by the established deadline a license renewal application form completed and signed by the individual license holder, along with appropriate evidence of completion of all required continuing education.

##### **(2) Fees for License Renewal.**

Renewal application forms shall be accompanied by the appropriate renewal fee.

##### **(3) Renewal of Expired Licenses.**

A license holder who fails to renew by the renewal deadline may apply for such renewal and shall pay the required renewal fee and any required additional fees.

##### **(4) Military and Naval Service.**

A license holder whose license expires while the holder is in military or naval service of the United States shall have such license renewed without further examination upon payment of the required renewal fee at any time within four months of such holder's official discharge from the service.

#### **16.02: Changes in License Information**

(1) A license holder shall within ten days of a change of name and/or mailing or legal address notify the Board in writing of such change.

(2) In the case of a name change, the Board shall issue a new license in the new name upon receipt of the appropriate form available from the Board, the surrender of the original license and payment of the required fee.

#### **16.03: Corporate Licenses**

##### **(1) License Renewal.**

The individual holder of a Class A or Class C license upon whose examination a corporate license was issued shall submit to the Board by the established deadline a license renewal application form signed by the individual holder or by the appropriate member of the firm or officer of the corporation and the appropriate renewal fee.

##### **(2) Withdrawal of Qualifying Officer.**

In the case of the withdrawal of a corporation's qualifying officer, the license holder withdrawing as the qualifying officer shall notify the Board in writing within five days of such withdrawal and shall inform the Board of the date of his withdrawal and the license holder who qualifies as the new qualifying officer shall submit to the Board a new application, appropriate fee, Articles of Organization, list of officers, original corporate license and letter of request within five days of the withdrawal of the former qualifying officer. Upon written request and for good cause shown, the Board may extend the time within which the new qualifying officer shall submit the new application.

##### **(3) Change of Corporate Officers.**

In the case of the change of officers of any corporation holding a Class A license, the Clerk of the corporation shall notify the Board in writing within ten days of such change.

##### **(4) Nullification of Corporate License.**

A Class A or a Class C license issued to an individual as the qualifying officer of a firm or corporation shall become void 60 days after said qualifying officer severs his connection therewith; except that, for good cause shown, the Board may extend the license for a further specified period of time upon written request.

##### **(5) Death of Qualifying Officer.**

A Class A or a Class C license issued to an individual as the qualifying officer of a firm or corporation shall become void 60 days after the death of said qualifying officer; except that, for good cause shown, the Board may extend the license for a further specified period of time upon written request.

(6) Disciplinary action by the Board against a licensee who is a qualifying officer shall affect all corporate licenses for which the licensee is the qualifying officer.

#### **16.04: Partnership Licenses**

(1) **Initial licensure.** Applicants for a Partnership license shall provide to the Board satisfactory proof of the following information:

- (a) that one of the members of the partnership is a Master electrician or System Contractor licensed by the Board;
- (b) a copy of the Partnership Agreement; and
- (c) a fully completed Partnership Agreement Form provided by the Board signed by both partners.

#### **16.05: Duplicate Licenses**

The Board shall issue a duplicate license upon submission of satisfactory evidence by the licensee that the original license has been lost or destroyed and upon receipt by the Board of the appropriate form and payment of the required fee.

#### **16.06: Record of Standing**

The Board shall issue a Record of Standing stating the licensee's name, address, license number, license expiration date, and license status to any licensee making such a request upon payment of the required fee.

#### **16.07: Transfer and Assignment**

Licenses issued by the Board shall not be transferred or assigned.

---

### **Section 21.00**

21.01: Purpose

21.02: Definitions

21.03: Filing an Appeal

21.04: Effect of Local By-Laws and Ordinances

#### **21.01: Purpose**

The Board of Electricians' Appeals, whose membership consists of the members of the State Examiners of Electricians, is established to hear appeals filed with the Board by any person aggrieved by a notice, interpretation, order, requirement, or direction of any local Inspector of Wires or other person charged with the enforcement of the rules and regulations of the Board of Fire Prevention Regulations (527 CMR).

#### 21.02: **Definitions**

The following definitions shall apply to the provisions of 237 CMR 11.00:

**"Board"** means the Board of Electricians' Appeals.

**"Inspector"** means the local Inspector of Wires appointed by any city or town in accordance with M.G.L. c. 166, §32.

**"State Examiners"** means the Board of State Examiners of Electricians.

#### 21.03: **Filing an Appeal**

##### (1) **Written Appeal.**

Any person aggrieved by a notice, interpretation, order, requirement, or direction of an Inspector of Wires or other person charged with the enforcement of the rules and regulations of the Board of Fire Prevention Regulations may, within ten (10) days after notice thereof, appeal to the Board. Such appeal shall be in writing and state all matters pertinent to the appeal, including a copy of the Inspector's written notice of disapproval of the subject electrical work.

##### (2) **Fee.**

The fee for filing an appeal shall be that set by the Secretary of Administration and Finance of the Commonwealth of Massachusetts and may be paid by check or money order payable to the Commonwealth of Massachusetts.

##### (3) **Hearings**

(a) **Scheduling of Hearings.** Upon receipt of an appeal filed in compliance with this section, the Board shall schedule a hearing.

##### (b) **Conduct of Hearings.**

The hearings held by the Board shall be conducted in accordance with the State Administrative Procedure Act, M.G.L. c. 30A, and the Standard Adjudicatory Rules of Practice and Procedure, 801 CMR 1.01 et seq. The Board shall hear all pertinent evidence and shall make findings of fact based on such evidence.

##### (c) **Decision and Order.**

The Board shall issue a written decision and order reversing, affirming, or modifying, in whole or in part, the notice, interpretation, order, requirement, or direction of the Inspector of Wires. The Board shall send a copy of the completed decision by certified mail to all parties.

#### 21.04 **Effect of local By Laws and Ordinances.**

Unless otherwise noted in M.G.L. c. 143 §3 through 60 inclusive, the State Board of Fire Prevention Regulation, including the Massachusetts Electrical Code, as incorporated into the state building code, supercedes any and all local by laws and ordinances relating to the installation, repair, and maintenance of electrical wiring and electrical fixtures used for light, heat, power, fire warning or security system purposes.

